



## **NOTICE OF ANNUAL GENERAL MEETING**

The Annual General Meeting of the BC Museums Association (BCMA) will be held at the Whistler Hilton Resort, 4050 Whistler Way, Whistler BC, in the Mt. Currie Ballroom at 7:30am on Friday, October 14, 2016 for the following purposes:

- To consider the President's Report and the Financial Statements for the year ending March 31, 2016
- To elect members to the BCMA Council
- To appoint auditors; and
- To address such other business as may properly be conducted at the meeting.

### **To all Individual, Student/Volunteer and Institutional Voting Members:**

If you cannot attend the AGM, a Proxy Form is provided to ensure that your vote can be recorded. Members who will not be at the meeting may appoint **another voting member, either the BCMA Past President or another individual**, by noting that name in the space provided. Proxies may not be reassigned.

**Institutional members must appoint a representative** to vote on behalf of their Institution. Only one representative can be assigned per Institutional Membership. If your representative is unable to attend the AGM in person, the Proxy Form may be completed as described above.

## BCMA MEMBERSHIP VOTING INFORMATION

**COMPLETE AND EMAIL THIS FORM TO [members@museumsassn.bc.ca](mailto:members@museumsassn.bc.ca) NO LATER THAN OCTOBER 5, 2016**

### If you ARE attending the AGM:

If you are an **Individual or Student/Volunteer Member**, *in good standing*, your name will automatically appear on the voting list.

If you are representing an **Institutional Member**, ensure that you are authorized to vote for that member by completing the Institutional Voting Representation Designation below:

#### Institutional Voting Representative Designation (Institutional Members ONLY)

☐ **YES.** I have been designated as the voting representative for my Institution at the AGM, by my Institution's governing authority.

Name of Designated Institutional representative: \_\_\_\_\_

Name of Member Institution: \_\_\_\_\_

Signature of authorized officer of governing authority: \_\_\_\_\_

### IF you are NOT attending the AGM:

Designate a proxy to vote on your behalf by completing the following:

#### Proxy Vote Designation (for Voting Members Only)

As a voting member in good standing, I hereby authorize (check one)

☐ \_\_\_\_\_ **OR**

☐ **Peter Ord, Past President**, to act as my proxy in all votes taken at the 2016 AGM of the BCMA

Name of Individual or Institutional Member assigning proxy (**please print**): \_\_\_\_\_

**Signature** of Individual member or Institutional Member's authorized officer: \_\_\_\_\_

Date: \_\_\_\_\_

