



Summer Employment Opportunity Hornby Island Natural History Centre



Application Deadline: April 15th

This position is suited for students in the areas of Environmental Studies, Biology, Education, or related fields, with excellent communication and organizational skills.

Situation

The **Hornby Island Natural History Centre** is seeking a Host/Coordinator for 3 1/2 months from May through August. Applicant must be under thirty years of age and a student returning to studies full-time in fall 2015.

This position consists of two stages. The first is Centre Preparation & Activity Planning in May and June. This includes tasks such as detailing exhibit displays, creating hands-on activities, organizing events, promoting the centre, research, developing projects, and assisting with the Ethnobotanical garden. The second part Hosting the Centre in July and August includes greeting the public, encouraging children to participate in hands-on activities, providing resources, answering questions, managing day to day operations, promoting the centre, and facilitating field trips and special events, e.g., guest speakers.

Qualifications

The ideal candidate is passionate about "Natural History", personable with the public, mature, friendly and self-reliant. They would be able to assist the public with finding answers to their questions and be comfortable performing an interpretative role in the centre. The ability to work with details, to work independently, and be part of a team is important. Artistic capability is also valued.

Professional Skills

Public presentation, organizational, and computer skills are essential. Student must specialize in an area related to Environmental Science, Biology, or Education.

Personal Skills

- Ability to interact and communicate with a diverse public of all ages
- Comfortable handling responsibilities involved with maintaining and hosting the centre and collections
- Ability to adjust to living on a small rural island

Special Job Requirements

A car is useful though not necessary, biking works well. Housing, however, can be challenging. It is advisable to have advance accommodation on either Hornby or Denman Island. Applicant must be willing to commit for the duration of the contract. This is a 35 hour work week at \$16.00 per hour. For more information on the Centre, see www.hornbynaturalhistory.com

Please send a cover letter and resume to: hornby.naturalhistory@gmail.com

Please note this position is subject to funding. All qualifications as stated, however preference will be given to applicants of Aboriginal descent