

VANCOUVER MARITIME MUSEUM

Museum Summer Programs & Events Assistant (Young Canada Works)

The Vancouver Maritime Museum Society is seeking a Museum Summer Programs & Events Assistant to develop and present maritime-themed educational programs (including exhibit tours, children's programs, and public outreach activities). In addition, the student will assist in the implementation of two museum fundraising events. This position will provide hands-on, career-related experience for a student considering a career in museum education. This temporary, full-time (16 week) position is funded in part by the Young Canada Works employment initiative of the Department of Canadian Heritage.

Employment term: May 16, 2016 – September 5, 2016; 35 hours per week (Wednesday to Sunday)

Remuneration: \$16.00 per hour + 10% in lieu of benefits and statutory holidays (CUPE 15)

Responsibilities:

- Developing, delivering, and evaluating museum-based interpretive programs for children and adults (including exhibit tours and maritime-themed education programs)
- Leading outreach activities (crafts, interpretation) at special events and off-site community programs
- Working with museum staff and volunteers to plan and implement special events, including two museum fundraising galas
- Developing and maintaining program records and materials

Qualifications:

- Meet the Young Canada Works Eligibility Criteria and register with YCW online
- Experience working with children and family groups
- Ideally, experience developing and delivering educational programs for child and/or adult audiences
- Background in education or maritime history
- Excellent interpersonal and organizational skills
- Excellent verbal and written communication skills
- BC Driver's license

How to apply: Apply with a cover letter and resume by **April 27, 2016 at 4:00 pm** by email to: education@vanmaritime.com or by mail to: Programs Coordinator, Vancouver Maritime Museum, 1905 Ogden Ave, Vancouver BC V6J 1A3.