



Vancouver Maritime Museum Society

Museum Interpreter – 1 – Auxiliary Position

The Vancouver Maritime Museum seeks a creative, energetic, and enthusiastic person to work as a Museum Interpreter - 1. The successful applicant will be responsible for presenting programs that promote the Museum's educational mandate. This is an auxiliary position and work will primarily be on the weekends.

Nature and Scope of Work

This is specialized work with the public education programs of the Vancouver Maritime Museum. An employee of this class assists with the care of supplies and education collection materials; presents and introduces short educational programs; makes suggestions regarding presentation improvements; and performs routine office support functions. Work is performed under general supervision and the incumbent exercises some independence of judgement and action within well-defined guidelines. Unusual problems are referred to a superior who reviews work performance in terms of the quality of service provided.

Illustrative Examples of Work

- Presents scheduled museum-based interpretive programs to children and adults, including themed birthday parties and special event activities.
- Presents and introduces short programs for a variety of audiences such as children, families, adults, community groups and the general public using museum exhibits, education collection artifacts and props, audiovisual equipment, and craft materials.
- Selects education artifacts, archival materials, and props from among the education program objects available and presents them for examination and discussion.
- Provides information to the public and answers questions regarding the materials.
- Assists with the care of supplies and education collection materials
- Sets up objects for demonstration, and dismantles program education supplies after presentation.
- Directs trained museum volunteers assisting with the setup, delivery, and dismantling of programs and activities.
- Makes recommendations regarding presentation improvements.
- Performs routine office support functions.
- Performs related work as required.

Required Knowledge, Abilities and Skills

- Working knowledge of maritime human history, particularly in relation to the Lower Mainland area of British Columbia.
- Some knowledge of the care and handling of artifacts and interpretation techniques as they relate to the work performed.
- Ability to follow verbal and written instructions, and function effectively without direct supervision when required.
- Ability to communicate effectively verbally with children and adults.
- Ability to establish and maintain effective working relationships with staff and visitors.
- Ability to explain historical and cultural significance of artifacts associated with displays.
- Sufficient physical strength to load and unload museum program materials and equipment.
- Second language an asset.

Desirable Training and Experience

- Completion of Grade 12; some experience in interpretation techniques in museum educational programs OR an equivalent combination of training and experience.
- Experience teaching and / or presenting educational programs to a variety of audiences.
- Applicants must be able to work a flexible schedule, primarily weekends, holidays and evenings.

Hours

Hours are dependent on program and event bookings. Work is primarily on weekends, holidays, and evenings.

Remuneration

This auxiliary position falls under the jurisdiction of CUPE local 15. P/G 12 (2016 rate: \$16.45 per hour) plus 12% in lieu of benefits.

How to Apply:

Please apply via email with a resume and cover letter to the attention of: Human Resources
Email: hr@vanmaritime.com

Application deadline: Monday, November 14, 2016

Thank you for your interest. Please note that only those applicants selected for interviews will be contacted.