

Out-Loan Agreement Extension

Between the Nikkei National Museum (NNM) & the Borrower

Name

Address

Email

Telephone

The NNM hereby agrees to lend the Borrower the following

Total value of all items:

Terms & Conditions

2.1 DURATION OF THE LOAN

The NNM agrees to lend the above named objects for a period

commencing: _____ and ending: _____
extended end date: _____ returned on: _____
(admin only)

2.2 PURPOSE OF THE LOAN

2.3 USE OF THE OBJECTS ON LOAN

The Borrower agrees to display or to use the objects only for the purpose and in the location stated above. The objects may not be lent to a third party without the prior written approval of the NNM. The NNM reserves the right to approve and to monitor the location of the objects on loan.

2.4 INSURANCE

The Borrower agrees to provide insurance for the objects during transportation, storage, display and against loss by fire, theft, malicious damage by a third party and other perils for the stated value until they are returned to the NNM.

2.5 HANDLING, PACKAGING, & TRANSPORTATION

The NNM is responsible for packaging the objects for transfer. Any packaging expenses will be paid for by the Borrower. All materials must be returned exactly as packed when sent. The NNM must approve the method of transportation and the courier who will be handling the objects while in transit.

2.6 INSTALLATION OBJECTS

The NNM retains the right to approve and monitor the location and conditions of stored and exhibited objects. The installation of the museum objects shall be under the supervision of the museum staff, and all mounts and supports material will be of museum and conservation approved standard methods and materials.

2.7 CARE & PRESERVATION

It is agreed that the objects on loan will remain in the condition received and will not be repaired, restored, cleaned, altered or transported in damaged condition without the written permission of the NNM.

2.8 DAMAGE TO OBJECTS

Any loss, damage or deterioration occurring to any loaned objects whether in transit or while on display, must be reported to the NNM. The Borrower accepts full responsibility for any damage incurred and for any costs of restoration or restitution.

2.9 PROTECTION & SECURITY OF OBJECTS

The Borrower will maintain constant and adequate protection of the objects from the hazards of fire, exposure to strong or harmful light, extremes of temperature and relative humidity, insects, dirt, theft and mishandling by unauthorized personnel or the public.

2.10 COMPULSORY CREDIT

Items borrowed for display will carry a credit to the Nikkei National Museum.

2.11 RETURN OF OBJECTS

The Borrower is responsible for returning the objects at the termination of the loan period. The NNM reserves the right to cancel this agreement, giving the Borrower 60 days written notice to recall the loaned objects.

The Borrower

Date

NNM Authorized Personnel

Date