

Township of  
Langley



Est. 1873

*Be a part of something great!*

## CULTURAL SERVICES MANAGER

Regular Full-time

Competition File #: 19-E018

Web Site: [tol.ca](http://tol.ca)

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*Join a “Community of Communities” – the Township of Langley, home to approximately 128,000 residents, is committed to providing progressive business, housing, and recreational opportunities, while balancing its unique mix of urban growth and rural beauty. A truly fun and beautiful place to work, the Township of Langley offers competitive salaries; excellent benefit packages; municipal pension plan; employee wellness programs; and, opportunities for professional development and career growth.*

The Township of Langley is currently recruiting for a full-time **Cultural Services Manager** to join our team of professionals at the Langley Centennial Museum in Fort Langley. This position provides leadership and direction to a staff team and works with community organizations and partners to champion arts, culture and heritage connections, ensuring that a full scope of programs, services and events are available in the community.

Reporting to the Director of Arts, Culture and Community Initiatives, you will be responsible in this Exempt position for directing the overall programming and operations of the Langley Centennial Museum and other similar cultural amenities in the Township. You will ensure the facilities and programs are designed to meet the needs and interests of the community, and develop and administer operating and capital budgets. You will act as a municipal resource relative to community arts and cultural programs, services and facilities and you will liaise and cooperate with other departments and divisions, including the Parks and Recreation ensuring a consistent and smooth delivery of leisure programs and services in the community. The work also entails considerable liaison with user groups, community organizations and the general public. You will have oversight of the Township’s Library services agreement and you will participate with other staff in the coordination of the Township of Langley’s Public Art Program. You will supervise a staff of unionized and contract recreation and cultural workers with responsibility for the recruitment, selection, training, evaluation and discipline of all staff. You must exercise independent judgment, action and initiative in supervising Cultural Facilities and administering comprehensive programs.

Your education will include university graduation with a degree in history, anthropology, fine arts, museum studies, cultural resources management or a related discipline, plus a minimum of 5 years related experience including sound supervisory experience. Valid First Aid and CPR Certificates, Serving it Right certification and a Fire Arms Possession/Acquisition License are required (may be obtained within 6 months of hire). Recent participation in cultural or museum related conferences, symposia, workshops, and/or school programs would be an asset.

In order to be considered for this position, you **must** have a BC Class 5 (full-privilege) driver’s license or equivalent driver’s license for where you reside. **You must upload a current Driver’s Abstract (select the 5 years’ option if obtaining online) that has been obtained within 6 months of the closing date below with your application.** To obtain a copy of your Driver’s Abstract, please contact ICBC directly or the driving authority where you reside. Copies or pictures of your driver’s license will not be accepted. **Please have your driver’s abstract ready to upload when you apply, applications without it will be deemed incomplete and will not be considered.**

This position is defined by the Township of Langley as a position of trust (Child Safety) and requires a police information check.

A competitive salary commensurate with experience and an excellent benefit package is available with this Exempt position. For more information, please contact Human Resources at 604.533.6061.

If you wish to pursue this exciting opportunity in a growing community, please visit [tol.ca/careers](http://tol.ca/careers) to apply.

The closing date for this competition is by **4:30pm, November 1, 2019.**

*We appreciate all applications; however only short-listed candidates will be contacted.*