

### Summer Camp Instructor (8 Weeks) - Fraser River Discovery Centre

The Fraser River Discovery Centre (FRDC), in New Westminster BC, is an interpretive centre and not-for-profit organization that presents stories of the living, working Fraser River and their contributions to the life, history, and future of British Columbia through exhibits, education programs, and special events. The FRDC is currently seeking three Summer Camp Instructor to join our small, dynamic team of staff and volunteers this summer.

#### SUMMARY

Reporting to the Education Coordinator, the Summer Camp Instructor will develop curriculum for and teach our upcoming summer camps for students in grades K-5. These camps focus on a variety of topics involving the Fraser River, including environmental science, engineering, history, and biology. Camps will take place within the Centre and include daily trips outside along the boardwalk. The Summer Camp Instructor will work with a team of FRDC volunteers to ensure the best possible experience for the students who attend these camps. The Summer Camp Instructor will also assist the Education department with special events like Canada Day and Kidsworld during July and August. Finally, the Summer Camp Instructor will assist with daily opening and closing procedures and exhibit maintenance, front desk coverage, and maintaining the safety and security of the FRDC facility.

#### RESPONSIBILITIES

- Lead Summer Camps under the guidance of the FRDC's Education Coordinator.
- Prepare and maintain summer camp and educational materials.
- Train and supervise summer camp volunteers.
- Contribute to a positive environment for all campers and visitors.
- Assist the Education department with special events throughout the summer.
- Front desk coverage and other duties as required.

#### ESSENTIAL QUALIFICATIONS

- Be between 15 and 30 years of age at the start of the employment
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment\*
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.
- Must be able to pass a Criminal Record Check.
- Proven experience working with students in a camp environment, or other similar setting.
- Proven skills in customer service and interacting with a diverse range of audiences (schoolchildren, seniors, etc.).
- Strong interpersonal and communication skills, both verbal and written.
- Excellent time management, memorization, organization, and problem-solving abilities.
- Ability to work effectively independently and in a team.

#### DESIRED QUALIFICATIONS

- Completion of high school diploma, some post-secondary education in a related subject preferred (eg. Education, Biology, History, Environmental Science, etc.).
- Standard First Aid with CPR C and AED.

**RATE:** \$15.25/hour plus 4% in lieu of vacation

**DURATION:** July 1<sup>st</sup>, 2020 to August 28<sup>th</sup>, 2020

**HOURS:** 35 hours per week, for 8 weeks.

**APPLICATION DEADLINE:** May 20<sup>th</sup>, 2020.

To apply, please email résumé, cover letter and three professional references in confidence to:

Danika Didur-Tate, Education Coordinator

Email: [ddidurtate@fraserriverdiscovery.org](mailto:ddidurtate@fraserriverdiscovery.org)

*This position is dependent upon grant funding.*