

## **Request for Proposals:**

Program Consultant for the Chinese Canadian Museum

Issued: January 6, 2021

### **Opportunity**

The Chinese Canadian Museum Society of British Columbia is seeking services from a qualified professional or team to lead the conceptualization of the thematic program for the new Chinese Canadian Museum Provincial Hub. Project components will include:

- 1) Leading the development of the museum's core themes in consultation with the Society's Program and Outreach Committee.
- 2) Building on existing consultations and community engagements, research and planning in British Columbia.
- 3) Undertaking concept research, including jurisdictional scans of museums with a focus on Chinese immigration and visitor assessments.
- 4) Facilitating the development of the museum's thematic concept plan including:
  - a. Permanent exhibition objectives and key messages
  - b. Primary interpretive themes for the museum
  - c. Visitor typologies and experience considerations
  - d. Strategies for community engagement in exhibition development
  - e. Strategies for compelling digital engagement
  - f. Budget for research, design, and fabrication of inaugural exhibition
  - g. List of complementary temporary exhibition themes

### **Criteria**

- Substantive experience creating inclusive, engaging and innovative spaces.
- Demonstrated experience working with diverse groups.
- Familiarity with the experiences and history of Chinese Canadian immigrants and communities in British Columbia.
- Awareness of considerations regarding immigration, representation, equity, accessibility, and related social issues.

Preference may be given to proponents with the following areas of expertise:

- Knowledge of one or more Chinese languages.
- Experience collaborating with Chinese Canadian communities.
- Experience in museum exhibition conceptualization, planning and development.

### **Schedule**

The period for this Contract will commence upon Contract Award with all activities as outlined above completed by June 2021.

### **Application Process**

Interested proponents should submit proposals to [info@chinesecanadianmuseum.ca](mailto:info@chinesecanadianmuseum.ca) by January 28, 2021 at 5:00 p.m. Submissions should aim for a length of approximately 5 pages, to a maximum of 10 pages, and include the following:

- 1) Summary of experience planning dynamic public programs and exhibitions.
- 2) Please provide examples and references of previous work, particularly with projects that are of a similar scope, scale and nature.
- 3) Curriculum vitae for project lead and bio statement (up to 250 words) of any other staff involved.
- 4) Outline of process, workplan, and timeline.
- 5) Summary of information and resources required from the Society.
- 6) Outline of costs and fees up to \$75,000

The Programs and Outreach Committee from the Chinese Canadian Museum Society will review proposals. Further discussions may take place through virtual meetings before final selection.

### Background

The Chinese Canadian Museum Society of British Columbia is a newly formed non-profit Society.

The Society's Vision is a: *Society inspired and transformed across generations.*

The Society's Mission is: *Connecting to the Chinese Canadian story - addressing inclusion for all.*

The Chinese Canadian Museum is proposed to take the shape of a hub-and-spoke model: a network of connected partner locations dispersed throughout the province. The main physical anchor (provincial hub) will be located in Vancouver Chinatown, with up to 5 additional regional hubs to take shape in each of the identified focus regions of the museum. Spoke locations will expand the museum to sites, experiences and events of historical and contemporary significance to present the museum in the context of living culture.